

## CALLYWITH COLLEGE PREVENT RISK ASSESSMENT/ACTION PLAN

<b>College Prevent Lead Officer</b>	Jen Temple
<b>Risk Assessment Date:</b>	25/11/2022
<b>Constructed By:</b>	Jen Temple
<b>Action Plan Re Assessment frequency:</b>	Annually
<b>Action Plan Review frequency:</b>	Annually

This document sets out how Callywith College embeds Prevent within our organisation.

It provides the framework on how to assess and deal with prevent vulnerabilities at the college and has due regard to the need to prevent people from being drawn into terrorism.

### **Background to Prevent**

The revised prevent strategy was launched in June 2011 and is an integral part of the Counter Terrorism Strategy. Its aim is to stop becoming, being drawn into, promoting or supporting terrorism.

Prevent will address all forms of terrorism but continue to prioritise according to the threat they pose to our national security. Preventing terrorism will mean challenging extremist (and non-violent) ideas that are also part of a terrorist's ideology. Prevent will also mean intervening to try to stop people moving from extremist groups or extremism into terrorist-related activity.

### **The three Prevent objectives are:**

- **Respond to the ideological challenge of terrorism and the threat we receive from those who promote it.**
  - By teaching and learning to help students and staff to develop the knowledge and skills to challenge extremist narratives and behaviours.
- **Prevent people from being drawn into terrorism and ensure that they are given appropriate advice and support.**
  - Identifying how to prevent harm to students by individuals, groups or others who promote terrorism and violent extremism. Provide programmes to support students who are vulnerable.
- **Support Sectors and Institutions where there are risks of radicalisation.**
  - Increasing the resilience of college communities by encouraging engagement with management, staff and students through training and awareness. Encourage staff training and use curriculum opportunities for students which allow grievances to be aired & dealt with. Ensure that college resources are not used by extremist groups.

A Counter Terrorism and Security Act was introduced in 2015. This includes provision to place the Prevent element of the national counter terrorism strategy on a statutory footing. This has implications for colleges and partner agencies and bodies such as schools, universities and councils.

## **How can schools and colleges help?**

Colleges promote and facilitate the exchange of opinion and ideas and enable debate as well as learning. The Government has stated that it has no wish to limit or otherwise interfere with this free flow of ideas, and that it will be careful to balance the need to preserve national security with protecting civil liberties.

Although it is vital that colleges must protect academic freedom, it is a long-established principle that colleges also have a **duty of care** to their students. Colleges, college societies and student groups – have a clear and unambiguous role to play in helping to safeguard vulnerable young people from radicalisation and recruitment by terrorist organisations.

Colleges can play an important part in preventing terrorism. Just as they can help to educate people about risk, colleges offer opportunities to help learners understand the risks associated with extremism and help develop the knowledge and skills to be able to challenge terrorist ideologies.

Staff in colleges working in partnership with other local agencies are well placed to identify needs and support the welfare of individual students who may be particularly vulnerable.

## **Who is responsible for pursuing terrorists?**

There are other elements within the Government's counter terrorism strategy which focus on pursuing and disrupting terrorists.

This is not the role of 'Prevent', which operates in what is called the 'pre-criminal space' like other preventative initiatives that protect and safeguard vulnerable individuals at risk of being drawn into harm, such as drugs, gang culture and gun and knife crime.

## **What support is available for people at risk of becoming involved in extremism?**

'**Channel**' is a joint initiative that offers help and guidance to people who may be at risk of becoming involved in extremism. Extremist organisations sometimes try to recruit people who are susceptible or vulnerable, in person or through the internet. If the early signs are spotted and acted upon, it safeguards the person concerned and helps protect all of us who live and work in the city.

Concerns that an individual may be vulnerable to radicalisation does not mean that you think the person is a terrorist; it means that you are concerned that they are prone to being exploited by others.

It is important that staff trust their professional judgement - if they are concerned that someone is at risk of getting involved in extremism, they should in the first instance contact the Safeguarding Lead at the College who should if required contact their Channel Co-ordinator. They will, in

partnership with other safeguarding professionals, investigate further to assess the nature and extent of the risk and the Channel Panel will develop the most appropriate support package for the individual concerned.

## **What training is available?**

Training is available for staff whose work may bring them into contact with people who may be vulnerable to becoming involved in extremism.

The workshop to raise awareness of prevent (**WRAP**) is an introduction to Prevent and covers issues such as crime, normal social processes that are used to influence and manipulate, extreme right-wing and Al Qaida case studies, terrorist ideologies and factors which may contribute to an individual's susceptibility to a terrorist ideology.

This workshop provides attendees with:

- An awareness and understanding of the Prevent agenda and their role within it
- The ability to use existing expertise and professional judgement to recognise potentially vulnerable individuals who may be susceptible to messages of violence
- The confidence to use a common-sense-based response to support and intervene with vulnerable people

The College has access to WRAP trainers, and all staff attend this along with Safeguarding Tier 2 training as mandatory. There is also home office approved 'Prevent' and 'Channel' on-line training available and accessible to all staff.

<https://www.elearning.prevent.homeoffice.gov.uk/>

## **Managing Risks and Responding to Events**

The risk assessment and action plan are designed to ensure that the college monitors risk and is ready to deal appropriately with issues which arise to achieve the following outcomes: -

- Understanding the nature of the threat from extremism and how this may impact directly or indirectly on the college
- Understanding and managing potential risks within the college and from external influences
- Understanding the nature of the threat from extremism and how this may impact directly or indirectly on the college
- Respond appropriately to events in local, national or international news that may impact on students and communities
- Ensuring measures are in place to minimise the potential for acts of violent extremism
- Ensuring plans are in place to respond appropriately to a threat or incident within the college

The college Prevent Lead, when annually undertaking this risk assessment and disseminating with colleagues at the college, aims to raise awareness of the Prevent Strategy to enable the college to better safeguard its students and staff. Also;

- To assist in understanding and identifying vulnerability to radicalisation
- To outline the role the college can play

- To link 'Prevent' with safety, security vulnerability and safeguarding
- To inform about activities and resources available for use in colleges

**The annual review/ inter-agency work with local organisations throughout the year aims to assess the following 'Prevent' threats: -**

- Threat posed by local groups
- Past and present activity
- Recent high-profile terrorist and extremist cases
- How these groups target vulnerable people
- What do these groups want to achieve both locally and internationally
- The specific risks to the organisation

**Annual review**

No	Prevent Vulnerability	Action to Remove or Reduce Vulnerability	Action To be Led By	Timescale to be Completed	Date Completed
1	<p><b>Organisational Awareness</b> – Do the following groups of people understand prevent?</p> <ul style="list-style-type: none"> <li>➤ Board of Trustees</li> <li>➤ Senior Management Team</li> <li>➤ Safeguarding Leads</li> <li>➤ Staff</li> <li>➤ Student Council</li> </ul>	<ul style="list-style-type: none"> <li>➤ All new staff receive safeguarding &amp; WRAP training</li> <li>➤ College has appointed a Safeguarding and Prevent Lead</li> <li>➤ College has access to Home Office Registered Prevent Facilitators to provide face to face 'WRAP' Workshops</li> <li>➤ Safeguarding is a standard agenda item on Senior Management Team meetings and Trust Meetings</li> <li>➤ College policies are in place for embedding safeguarding and prevent within the organisation</li> </ul>	<p>Safeguarding and Prevent Officers</p> <p>SMT</p>	<p>Through induction as new employees are recruited</p> <p>All new College staff and trustees receive Prevent training within 6 months of starting</p> <p>Southwest Prevent Forums attended by the college are held at regular prescribed intervals and coordinated by DFE.</p> <p>DSL is on Prevent County Board.</p>	<p>Ongoing mandatory training for new staff SMT and Trustees</p> <p>All employees to date have completed their Prevent face to face and online Channel training-ongoing</p> <p>Safeguarding team PTLs (Programme Team Leader) are undertaking Home Office refresher training on Prevent before 16/12/22</p>

		<ul style="list-style-type: none"> <li>➤ Raised through student council meetings</li> <li>➤ E- Learning is available on the College Intranet and additional information available through safeguarding updates/team</li> <li>➤ WRAP training is regularly available on staff development days and additional twilight sessions</li> </ul>			
2	<p><b>Safeguarding –</b> Do safeguarding team members recognise prevent vulnerabilities and know what to do if they suspect someone is being drawn into terrorism or extremist criminal activity?</p> <p>Do safeguarding policies incorporate prevent vulnerabilities?</p> <p>Are Safeguarding leads aware of ‘Channel’?</p>	<ul style="list-style-type: none"> <li>➤ College has a dedicated safeguarding officer and Prevent Lead.</li> <li>➤ All staff are made aware of dedicated officer and how to contact through college induction and information and e-learning packages on the college intranet</li> <li>➤ Prevent strategy is embedded within the current college Safeguarding and safety Policies.</li> <li>➤ Safeguarding team members along with other key staff such as premises, support staff and student services</li> </ul>	<p>Safeguarding and Prevent Officer</p> <p>SMT</p>	<p>Safeguarding and prevent officer is currently in place with staff made aware at the start of every curriculum year</p> <p>Staff and student induction covers campus security</p>	<p>Well established with ongoing monitoring and review</p> <p>Covered to all staff at the start of every curriculum year through all staff address</p> <p>New staff and student health and safety induction</p> <p>PTLs who make up most of the safeguarding team are undertaking a Prevent update by 16.12.22</p>

		have received appropriate training			
3	<p><b>I/T Systems</b> - What filtering/firewall systems are in place to prevent individuals from accessing extremist websites? Have they been tested recently, are the filtering systems up to date? Do they alert you if someone tries to access extremist sites, do you know what to do if someone does?</p>	<ul style="list-style-type: none"> <li>➤ College have installed a unified threat management (UTM) firewall system to ensure college network security.</li> <li>➤ College has a dedicated computer services team who can access, monitor and review I/T Security.</li> <li>➤ College has a publicity team who monitor social media sites attributed to the college and inappropriate content is removed and reported immediately</li> <li>➤ All concerns for internet usage or inappropriate material is reported to Safeguarding team members and Safeguarding and Prevent Lead.</li> </ul>	<p>Safeguarding and Prevent Officer</p> <p>I/T Managers and Technicians</p> <p>Publicity</p> <p>All Staff</p>	Ongoing Monitoring and Review	<p>Firewall package installed with continued ongoing monitoring and review</p> <p>Social media sites attributed to the college has continued and regular monitoring in place.</p>
4	<p><b>Campus Security</b> -</p> <p>Are students/staff challenged if they are not wearing ID?</p> <p>Are authorised visitors well managed? How are</p>	<ul style="list-style-type: none"> <li>➤ All staff are required to wear ID Badges and all students required to wear college ID on a lanyard at all times.</li> <li>➤ Staff consistently challenge students who are not wearing</li> </ul>	<p>Safeguarding Officer and Prevent Officer (Assistant Principal)</p> <p>SMT</p> <p>Campus Warden</p>	Ongoing Monitoring and Review	<p>Established measures in place with ongoing monitoring and review.</p> <p>Reinforced a start of</p>

	<p>unauthorised visitors stopped and challenged?</p> <p>How is access to the college campuses controlled?</p>	<p>ID or undertaking inappropriate behaviours.</p> <ul style="list-style-type: none"> <li>➤ Staff and student details are held on a main database system accessible by key staff.</li> <li>➤ All visitors sign in at reception and wear visitor badges with RED visitor lanyards.</li> <li>➤ A visitor's guide is available at reception desks highlighting the safeguarding and Prevent Duty.</li> <li>➤ All contractors always sign in with premises team administrator or staff and wear contractor badges with YELLOW contractor lanyards.</li> <li>➤ College is an open campus with access managed by signing in process.</li> <li>➤ Premises staff and the campus warden regularly patrol all campus areas throughout the period of use.</li> <li>➤ There is a well-established lock up procedure in place.</li> <li>➤ Premises staff and the campus</li> </ul>	<p>Buildings and Premises Managers</p>		<p>Sept.2022 in address to all staff and in student Induction.</p> <p>Staff remind students to wear lanyards daily- the responsibility of all to do this.</p> <p>Contractor Procedure reviewed and updated summer term 2022.</p> <p>New campus warden employed from Sept. 22.</p>
--	---	---	--	--	---

		warden always carry walkie talkie radios.			
5	<p><b>Literature/posters-</b> Does permission have to be granted for people to distribute leaflets?</p> <p>Do people know who to contact if they come across extremist literature?</p> <p>Do they know what extremist literature looks like?</p> <p>What happens if individuals are handing out leaflets outside the institution?</p>	<ul style="list-style-type: none"> <li>➤ The distribution of leaflets is only undertaken with the approval of the SMT.</li> <li>➤ All staff are made aware of the procedure to contact a member of the safeguarding team or Senior Management Team through all staff address and new staff induction.</li> <li>➤ Prevent and safeguarding is undertaken with information displayed throughout college and on the intranet system.</li> <li>➤ In the case of those observed handing literature or displaying extremist activities are asked to leave the area with Police called and incident reported.</li> </ul>	<p>Safeguarding officer</p> <p>Prevent Officer</p> <p>Senior Management Team / PTLs</p>	Ongoing Monitoring and Review	<p>Established with ongoing monitoring and review</p> <p>Reinforced at start of every year address to all staff and in student inductions</p> <p>New staff informed through induction process</p>
6	<p><b>Funding &amp; resources-</b> Does the college fund community/voluntary/ student groups?</p> <p>How do you know that monies are not</p>	<ul style="list-style-type: none"> <li>➤ The college does not fund community or voluntary groups.</li> <li>➤ Any community events and use of college facilities and</li> </ul>	<p>Safeguarding and Prevent Officer</p> <p>Principal</p> <p>Business Manager</p>	Ongoing Monitoring and Review	Established with ongoing monitoring and review



	<p>funding extremist activities?</p> <p>Do student/external groups book college rooms, how do you monitor if extremist activities are taking place?</p> <p>Do you have a booking form/policy that states extremist activities must not take place?</p>	<p>equipment are undertaken through an established college lettings process and approved by the SMT/ relevant PTL.</p> <ul style="list-style-type: none"> <li>➤ All events are risk assessed and lettings administrators ensure those using the facilities are aware of the college Safeguarding and Prevent requirements.</li> </ul>			
7	<p><b>Safe place to discuss terrorism and extremism –</b></p> <p>Are staff trained to facilitate discussions on terrorism and extremism?</p> <p>Are there opportunities available to do this i.e., do you run a programme of seminars?</p> <p>Can external speakers be invited to discuss Prevent?</p>	<ul style="list-style-type: none"> <li>➤ College has a dedicated Safeguarding and Prevent Lead and other senior managers who are always available.</li> <li>➤ College has a safeguarding team and policies in place.</li> <li>➤ College has a Prevent facilitator to provide WRAP training to all staff.</li> <li>➤ College has access to other prevent facilitators to assist in ensuring all staff have awareness.</li> <li>➤ Sector Prevent regional FE/HE lead is available</li> </ul>	<p>Safeguarding and Prevent Officer</p> <p>Senior Management Team</p> <p>Personal development tutors and student services lead</p>	<p>Ongoing Monitoring and Review</p> <p>Staff WRAP training workshops to be regularly provided to update staff with current Prevent risks and controls</p>	<p>Existing safeguarding and prevent awareness is provided on regular staff training days.</p> <p>Assistant Principal/ Prevent Lead is on local Prevent board.</p>

		<p>for seminars and guidance.</p> <ul style="list-style-type: none"> <li>➤ PDTs (personal development tutors by our local police liaison link and have delivered Prevent tutorial sessions to all students.</li> </ul>			
8	<p><b>Policies &amp; Procedures</b></p> <p>Do any policies need to change to incorporate Prevent (safeguarding, security &amp; estate management, disciplinary, behaviour, room booking, external speakers)</p>	<ul style="list-style-type: none"> <li>➤ A safeguarding policy is in place and our Prevent strategies are embedded within it.</li> <li>➤ Lettings Policy is in place and requires amending to reflect new prevent duty legislative requirements.</li> <li>➤ College behavioural and disciplinary policy.</li> </ul>	<p>Safeguarding and Prevent Officer</p> <p>Principal</p> <p>PTL (Operations)</p>	<p>Ongoing Monitoring and Review</p>	<p>Established and in place with regular monitoring and review</p> <p>Safeguarding policy updated summer 2022</p> <p>All events, bookings and lettings are approved through a well-established system and procedure with regular monitoring in place.</p>
9	<p><b>Information Sharing</b></p> <p>Are there information sharing protocols in place with the Police and the college? Do the Police know who to contact for any issues?</p> <p>Do the college know who to contact at the Police?</p> <p>Do other staff members know who</p>	<ul style="list-style-type: none"> <li>➤ College have Safeguarding and data protection policies in place.</li> <li>➤ College has a dedicated 'SPOC' who has a list of contacts within local authority and relevant supporting organisations.</li> </ul>	<p>Safeguarding and Prevent Officer</p> <p>Senior Management Team</p>	<p>Ongoing Monitoring and Review</p> <p>All information sharing requests go through SG lead for approval.</p>	<p>Established with ongoing monitoring and review</p>

	<p>the Prevent lead is at the college?</p>	<ul style="list-style-type: none"> <li>➤ College switchboard staff are informed to direct calls from police to Senior Management Team.</li> <li>➤ Safeguarding and Prevent lead is established and made aware to staff through induction, organisational posters and start of year address to all staff.</li> </ul>			
10	<p><b>Local Prevent Structures</b></p> <p>Is the college linked in with the local Prevent Board or regional Prevent FE/HE group</p> <p>Does the college know who the local authority Prevent Coordinator is?</p> <p>Is there awareness of key Police and regional HE/FE lead?</p>	<ul style="list-style-type: none"> <li>➤ A member of the college Senior Management Team is active within local prevent board.</li> <li>➤ College 'SPOC' is in contact with local authority prevent coordinator.</li> <li>➤ College representatives will attend any Regional Prevent Forums put on by the DFE.</li> </ul>	<p>Safeguarding and Prevent Officer</p> <p>Senior Management and dedicated safeguarding team with established links to Channel and Prevent Board alongside local police.</p> <p>PTL Operations</p>	<p>Established links to currently in place with regional and national meetings and forums attended regularly</p>	<p>Established links are in place with college representatives who attend DFE led FE specific forums. Last forum attended Nov 2017.</p> <p>Continue to monitor and review.</p>
11	<p><b>Tensions</b></p> <p>Are the college aware of tensions in your student body?</p> <p>How are the college dealing with these tensions?</p> <p>Have these tensions been exploited by any group?</p>	<ul style="list-style-type: none"> <li>➤ College Safeguarding and Prevent Lead regularly meets with Student Council and wider student body via learner voice meetings to ensure any matters are raised and dealt</li> </ul>	<p>Safeguarding and prevent Officer.</p> <p>Senior Management team.</p> <p>Safeguarding team.</p> <p>PTLs</p>	<p>Meetings held with safeguarding Officer and student council at regular intervals.</p> <p>.</p>	<p>To be regularly monitored.</p> <p>Any concerns are dealt with swiftly with ongoing monitoring and self - assessment in place.</p>

	<p>What cohesion issues do the college have?</p>	<p>with appropriately.</p> <ul style="list-style-type: none"> <li>➤ Students can anonymously report any safeguarding concerns using an app and the student services team are available to discuss concerns students may have.</li> <li>➤ Weekly safeguarding meetings with the full safeguarding team provide the opportunity to raise, discuss and swiftly address any issues in this respect.</li> </ul>			
12	<p><b>Prevent Messaging</b></p> <p>How can Prevent be communicated better? i.e., posters, newsletters, intranet, student and staff handbooks, staff induction, internal literature.</p>	<ul style="list-style-type: none"> <li>➤ Safeguarding posters are placed throughout college buildings.</li> <li>➤ College Intranet has a dedicated safeguarding section containing e-learning and updated regularly. Safeguarding and Prevent Lead speaks to all staff at start of year address and re affirms message.</li> <li>➤ Staff induction pack</li> <li>➤ Channel E-learning module to be completed</li> </ul>	<p>Safeguarding and Prevent Officer.</p> <p>Senior Management Team.</p> <p>Prevent Lead</p> <p>Personal Development Tutors</p>	<p>All staff to receive start of year address by Safeguarding Lead.</p> <p>Channel and Prevent WRAP training to be completed by all staff within 6 months of starting work.</p> <p>All poster and advertising requests go through SMT for approval.</p>	<p>Channel and WRAP training is undertaken by all staff achieved through training sessions regularly made available.</p> <p>E-learning packages for prevent and channel placed on the college intranet</p>

		<p>by all staff and trustees.</p> <ul style="list-style-type: none"> <li>➤ WRAP training given to all staff.</li> <li>➤ PDS (personal development tuotrs) see their tutees weekly and share any new materials in a guided way with students.</li> </ul>			
13	<p><b>Engagement with Student Council</b> Does the council have an awareness of Prevent?  Are they aware of the risks?  Does the college have a student support service?</p>	<ul style="list-style-type: none"> <li>➤ Student council is elected annually.</li> <li>➤ Safeguarding and prevent session helps to ensure awareness and strong links are forged and is well embedded within the organisation.</li> <li>➤ College student support service is in place and all staff trained in prevent.</li> </ul>	<p>Safeguarding and prevent Officer.</p> <p>Senior Management team.</p> <p>Safeguarding team.</p>	<p>Meetings to be held with Safeguarding and Prevent Lead and student council at regular intervals</p>	<p>Ongoing monitor and review</p> <p>Next meeting scheduled for January 2023</p>
14	<p><b>Freedom of Speech</b> Have the college revised and enhanced Codes of Practice on Freedom of Speech? Developed clearer guidelines on balancing freedom of speech with the need to protect vulnerable individuals?</p>	<ul style="list-style-type: none"> <li>➤ Any events and use of college facilities and equipment are undertaken through an established college lettings process and approved by the SMT.</li> <li>➤ All events are risk assessed and lettings administrators ensure those using the facilities are aware of the college</li> </ul>	<p>Lettings administrator and event leads.</p> <p>Safeguarding and Prevent Officer</p>	<p>College events currently booked through lettings procedure and includes check for radicalism and extremist content.</p> <p>All events go through the SMT for approval.</p>	<p>Lettings procedure</p>

		Safeguarding and Prevent requirements.			
15	<p><b>Policy on external speakers</b> Does the college have a framework for dealing with requests for external speakers on campus?</p>	<ul style="list-style-type: none"> <li>➤ Any events and use of college facilities and equipment are undertaken through an established college lettings process and approved by the college Business Manager.</li> <li>➤ All events are risk assessed and lettings administrators ensure those using the facilities are aware of the college Safeguarding and Prevent requirements through a one-to-one induction before first hiring.</li> <li>➤ Lettings Policy Agreement has been updated to include a statement on our Safeguarding duties under the Prevent Agenda.</li> <li>➤ All visiting speakers are asked to complete a form before they attend outlining the premise of their talk/visit.</li> </ul>	Safeguarding and prevent Officers	<p>Health and Safety policy is in place includes Safeguarding and is reviewed annually.</p> <p>Safeguarding and Prevent Officer to assess policy and amend appropriately</p> <p>All events go through wider leadership team PTL/SMT for approval.</p>	<p>Ongoing monitoring and review</p> <p>Policies to be updated by Jan 2023</p>

<p>16</p>	<p><b>Dangerous Substances</b> Is the college aware of and comply with all relevant legislation in the storage and handling of dangerous substances including chemicals, bacteria, viruses and toxins?</p>	<ul style="list-style-type: none"> <li>➤ College undertake annual COSHH audits.</li> <li>➤ College has a Health and Safety Officer to ensure legislative requirements are met.</li> <li>➤ Health and Safety Officer provides ongoing training and awareness to staff where necessary.</li> <li>➤ Health and Safety Policy is in place</li> <li>➤ Storage is supplied and dangerous substance well controlled.</li> <li>➤ College employs competent and well-trained staff to manage subject specific areas and manage risk</li> </ul>	<p>SMT Health and Safety Officer PTLs/DTLs/ course leads Students receive Health and Safety induction with supervision and instruction in place.</p>	<p>Annual COSHH Audits are conducted by Health and Safety Officer who regularly patrols buildings to ensure storage is in place and well controlled. COSHH risk assessments are to be completed for all hazardous materials. Department and Curriculum Managers ensure areas containing hazardous materials are well managed. Established lock up routine is in place ensuring all rooms are checked and locked when not in use.</p>	<p>All currently in place with constant monitoring and review. Annual COSHH Audits have taken place. Ongoing monitor and review.</p>
<p>17</p>	<p><b>Dealing with an incident</b> Does your emergency management plan identify a lead person to deal with terrorist related issues?  How will the college communicate with and reassure local communities, staff and students?</p>	<ul style="list-style-type: none"> <li>➤ College emergency action plan is in place and reviewed regularly.</li> <li>➤ Lead person identified is Jon Grey, principal. In his absence, Allyn Jefferies, Assistant Principal for</li> </ul>	<p>College Principal Senior Management Team Prevent Officer Health and Safety Officer</p>	<p>Regular attendance with local groups and other college establishments. Plan for large emergency Emergency Action Plan sets out key personnel with specific roles to</p>	<p>Emergency Action Plan is embedded in the Health and Safety Policy – Reviewed Annually.  Prevent forums</p>

	<p>Who will deal with the Press?</p> <p>How will the college communicate with other FE/HE institutions locally?</p> <p>How will the college identify what partnership support may be required?</p>	<p>Teaching and Learning will take the role.</p> <ul style="list-style-type: none"> <li>➤ Senior managers will attend regional and national College forums and benchmarking meetings.</li> </ul> <p>Multi Agency links are well established with all Emergency Services.</p> <ul style="list-style-type: none"> <li>➤ Local police liaison officer attends the college on a regular basis to liaise with key members of safeguarding staff on Prevent alongside other safeguarding matters. He is also a member of our local multi-agency 'team around the school'.</li> <li>➤ SMT will deal with any press releases with approval from the Principal and liaise with the local community through already established channels of communication.</li> </ul>		<p>play in the event of a major incident.</p>	<p>attended by college representatives.</p> <p>Lock down practice planned for Spring term 2023 following whole staff training on the March staff development day.</p>
--	--	---	--	---	---



## Definitions

- An ideology is a set of beliefs.
- Radicalisation is the process by which a person comes to support terrorism and forms of extremism leading to terrorism.
- Safeguarding is the process of protecting vulnerable people, whether from crime, other forms of abuse or from being drawn into terrorism-related activity.
- Terrorism is an action that endangers or causes serious violence damage or disruption and is intended to influence the Government or to intimidate the public and is made with the intention of advancing a political, religious or ideological cause.
- Vulnerability describes factors and characteristics associated with being susceptible to radicalisation.
- Extremism is vocal or active opposition to fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs. Calls for the death of British armed forces is also included.

## Useful Links

[National Prevent Strategy](https://www.elearning.prevent.homeoffice.gov.uk/) <https://www.elearning.prevent.homeoffice.gov.uk/>

[Intranet](#) – Official College Documents and forms//safeguarding

<b>Review Date:</b>	<b>Reviewed By:</b>	<b>Position:</b>	<b>Comments:</b>
09/02/2017	Simon Grant	Health and Safety Officer/Prevent Facilitator TPC	HSO and Assistant Principal attended latest FE Forum facilitated by DFE Southwest Prevent Co-Ordinator. Updates fed back to Safeguarding team and policy and risk assessment reviewed. Emergency incident procedures reviewed January 2017 and Project Argus booked to test procedures on 7 <sup>th</sup> April 2017.
08/02/2018	Lucy Maggs		

	Simon Grant	Senior Manager and Safeguarding and Prevent Lead/Health and Safety Officer	Document reviewed and amended to update current position. Additional college trainers now in place and recent forums attended. HE/FE group now established in Southwest which is attended termly by Prevent lead. Full review of Lettings procedure and risk assessment documents undertaken. Visiting Speaker Policy constructed and adopted by the college.
07/11/2019	Lucy Maggs Kayley-Ann Raymond	Senior Manager and Safeguarding and Prevent Lead/Health and Safety Advisor	Document reviewed. DSL now on Prevent County Board.
7/11/2020	Jen Temple Kayley-Ann Raymond	Senior Manager and Safeguarding and Prevent Lead/Health and Safety Advisor	Document reviewed and amended to update current position. New DSL (Assistant Principal) has joined the Prevent County Board for local updates and sharing best practice
7/11/21	Jen Temple Kayley-Ann Raymond	Senior Manager and Safeguarding and Prevent Lead/Health and Safety Advisor	Document reviewed. The college have become part of a 'Team around the school' and host termly meetings to share best practice. A local police representative is part of the team, and can support with queries and advise accordingly.
25/11/22	Jen Temple Kayley-Ann Raymond	Senior Manager and Safeguarding and Prevent Lead/Health and Safety Advisor	Document reviewed and updated.