Special Educational Needs and Disabilities (SEND) Information Report

Callywith College was established in September 2017 as a 16-19 Free School.

The College is proud to offer an inclusive environment for all its students, providing an excellent educational experience with purpose-built facilities, state-of-the-art equipment and outstanding pastoral support, teaching and learning.

Callywith College has created a culture of inclusivity that challenges discrimination and takes positive action to remove barriers to the educational and personal progression of individual learners.

Further to this, Callywith endeavours to promote an inclusive working and learning environment, which supports all individuals within its community - irrespective of their background.

The College aims to promote equality of opportunity by providing full and equal access to all students who can benefit from its provision, and by encouraging and enabling all members of the College to build and contribute to a society that values cultural, social, physical and learning diversity. Callywith fully supports students with learning difficulties and disabilities. Learning support and specialist equipment are provided where it has been established it is required, within an Education, Health & Care Plan (EHCP), for example.

Related Documents

Callywith SEND Policy

Safeguarding policy

Callywith College's Special Educational and Disabilities Coordinator (SENDCo) is:

John Ratcliffe

Callywith College, Old Callywith Road, Bodmin, Cornwall, PL31 2GT

Email: *johnratcliffe@callywith.ac.uk*

Tel*: 01208 224127*

The Assistant SENDCo is:

Nicki Slater

Callywith College, Old Callywith Road, Bodmin, Cornwall, PL31 2GT

Email: *nickislater@callywith.ac.uk*

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***Tel**: 01208 224080*

Callywith College's SEND Trustee is:

Louise Gilbert

c/o Callywith College, Old Callywith Road, Bodmin, Cornwall PL31 2GT

Email: *enquiry@callywith.ac.uk*

Tel: *01208 224000*

There are four categories of Special Educational Needs and Disabilities (SEND), determined by the Department for Education:

1. Communication and Interaction
2. Cognition and Learning
3. Social, Mental and Emotional Health
4. Sensory or Physical

If a student at Callywith has existing SEND - or is later identified as having SEND - they are included on the Record of Need (Additional Learning Support (ALS) on the UNIT-E system). This document is used with the College's secure intranet services to enable the individual learner's lecturers and support staff to have access to specific learning information, support strategies and individual requirements.

Assessment and Identification of Special Educational Needs and Disabilities

Prior to enrolment, the College gathers information about each student with SEND to ensure we are able to deliver the required provision. To this end, Callywith College:

- liaises closely with each student's previous setting who share relevant information during their transition into Further Education.
- liaises with outside agencies who are already involved in supporting the student.
- ensures that the SENDCO/Assistant SENDCo and/or a member of the management team liaises with students, parents / carers and/or key workers from outside agencies to establish the necessary provision required.

At Callywith College, SEND are regarded as being either temporary, long-term or lifelong conditions that have an impact upon how a student learns, progresses and achieves. Needs identification is an ongoing process which may include the following:

- Information passed on or a concern raised by a student, their parent or carer.
- Concerns raised by lecturers (e.g.) through observations in class or underperformance in tests and assessments.

Evaluating the effectiveness of provision for students with SEND

It is the SENDCo's responsibility to ensure that provision for students with SEND has a positive impact and that resources used in supporting them are allocated effectively, with measurable outcomes.

SEND support staff are line managed by the SENDCo/Assistant SENDCo and report back using the College's secure tracking and monitoring systems. The quiet room supervisor provides a further interface between students and staff in the learning support team.

The SENDCo / Assistant SENDCo and support staff also liaise directly with lecturing staff to ensure that existing or revised support strategies are implemented effectively, as well as offering additional guidance when required. This contributes to a learning environment where all staff focus upon the aim of raising achievement for SEND students through high quality teaching and learning.

The ongoing evaluation of the College's SEND provision is then shared with the SMT, the SEND Trustee and the Board of Trustees, following guidance set out in Callywith College's Special Educational Needs and Disability Policy.

Consultation and Ownership of Learning

Callywith College believes that students with SEND should be consulted about their learning and progress and be given a voice regarding their provision to help create a sense of ownership and investment in their education. To this end, students with identified SEND within an EHCP have regular 1:1 meetings with a key person within the SEND team to discuss their learning, the nature of their support and any issues they may have. This information is then shared, if necessary, with relevant colleagues (support and lecturing staff, Student Services, SMT) to ensure that any reasonable change or recommendations are implemented. In addition to this, students with SEND also have a whole tutor group weekly session with their Personal Development Tutor (PDT) where support, progress and achievement can also be discussed. All students have formal termly reviews with their PDT to discuss progress, achievement and target setting.

Parents / Carers of SEND students are also invited to be part of the support process and are kept involved and informed throughout the academic year. Students with SEND who are in receipt of an Education, Health and Care Plan (EHCP) and their Parents / Carers work with the SENDCo and other key members of staff as part of the *Assess-Plan-Do-Review* cycle of provision.

Parents/carers of students with SEND can arrange with the SEND Team to visit Callywith College to discuss specific learning or access requirements. Additionally, students who have been interviewed for a place at Callywith and have accepted an offer, can further familiarise themselves with the campus by attending a transition visit in the summer term before their September start.

Parent/Carer Information Evenings provide additional opportunities to discuss and review progress and parents/carers can request further meetings at any point and are also kept informed through telephone calls, emails or letters.

Students are also made aware that they have a right to request any information held by the College under the guidance set out in the Data Protection Act (1998) and by the Information Commissioner's Office.

Teaching and Learning for SEND Students

All lecturing and support staff have a clear understanding of the needs and requirements of each SEND student. Support requirements / reasonable adjustments are clearly identified on each student's profile on the ALS/UNIT-E system.

These considerations include the learning environment layout, delivery and accessibility of course materials (e.g.) being mindful of specific learning styles, adapted resources and pre-teach materials being made available on the college Virtual Learning Environment.

Staff are given guidance and training in meeting these needs and support when required.

Social, Emotional and Pastoral Support for SEND Students

In addition to learning provision, Callywith College also offers social, emotional and pastoral support for students with SEND. These services are accessed through the Student Services Team Leader who also liaises with outside agencies to ensure that the College is able to fully meet the students' needs and requirements.

Callywith College Student Services Team Leader:

J***amie Crowle***

Callywith College, Old Callywith Road, Bodmin, Cornwall, PL31 2GT

Email: *jamiecrowle@callywith.ac.uk*

Tel*: 01208 224126*

Student Services and the Destinations Team are also instrumental in making additional arrangements that help prepare SEND students for their transition into Higher Education, Apprenticeships and employment. Further to this, Student Services can also help them with independent living and participation in the community / society (e.g.) volunteering.

Workforce Development in Support of Students with SEND

As part of the College's ongoing programme of Continued Professional Development, Callywith ensures that both lecturing and support staff have the opportunity to extend their skill set through training and the ability to share good practice, knowledge and expertise with their colleagues. Additional specific training is delivered either through courses led by external providers or internally.

Working with Outside Agencies

Callywith College works closely with a range of outside agencies to effectively support students with SEND. These partnerships have either been established at the student's

previous setting or are in place due to requests made by the College. All information shared between Callywith and our liaison partners is confidential. Some of the outside agencies we work with include:

- Cornwall Council Post 16 SEN Liaison
- Cornwall Council Sensory Support Service
- Cornwall Council Autistic Spectrum Team
- NHS Occupational Therapy
- Cornwall Council Occupational Therapy Service
- Dyslexia Cornwall
- Child and Adolescent Mental Health Services (CAMHS)
- Outlook Southwest
- Careers Southwest
- Penhaligon's Friends (Bereavement)

Complaints from Parents / Carers who have a Young Person with SEND

At Callywith College, our duty of care and provision for students with SEND is paramount. However, situations can sometimes arise where students are dissatisfied with the support they are offered. Usually, these issues are due to misunderstandings that can quickly be resolved. If this is not the case, please follow the guidelines set out in the Complaints Procedure Policy below.

Callywith College Complaints Procedure

Cornwall SEND Local Offer

As Callywith College supports students with SEND, we also advocate Cornwall's SEND Local Offer which identifies all of the help that is available to children and young people in Cornwall who have Special Educational Needs or Disabilities.

Details of the Local Offer at Callywith College

SEND Code of Practice (2015)

https://www.gov.uk/government/publications/send-code-of-practice-0-to-25